

## WILTON & DISTRICT LINK SCHEME

### Minutes of the Management Committee meeting on the 21 April 2010

#### Those present

Peter Batt – Chairman  
David Barnes – Treasurer  
Peter Wilkinson – Secretary  
Angela Marsh – Co-ordinator  
Jennie Jones  
Elizabeth Andrews  
Andy Gentle

The Chairman welcomed Andy Gentle to the meeting

#### Item 1 Apologies

These were received from Rene Towler.

#### Item 2 Minutes of meeting held on 27 Jan 2010 and AGM on 10 March 2010

These were agreed and accepted as read.

#### Item 3 Actions arising from meetings at item 2 not covered elsewhere

The Chairman produced the latest newsletter.

#### Item 4 Shortage of volunteers and prioritising tasks

The Secretary stated that in view of Andrew Frost's departure and the steady increase of new clients, the committee should consider as a short term measure, whether to decline new clients in one category or another, or to continue as at present. There was a wide ranging discussion and the committee concluded that we should carry on in the present fashion. Angela took the opportunity under this item to give her co-ordinator's report.

#### Item 5 Chairman's report

The Chairman mentioned 2 subjects from the latest Chairperson's minutes:

- 1 The Good Practice Guide will be replaced in July
- 2 "Village agents" are being appointed as a focal point for various services in the vicinity. Link Schemes may be asked to help.

#### Item 6 Treasurer's report including recommendation for the 2010 grant

The Treasurer handed round copies of the interim accounts to March 2010. Once again clients' donations exceeded drivers' reimbursements, so the fund remains healthy. The 2010 grant has not been applied for and the committee were happy about this.

#### Item 7 Travel Tokens

A brief explanation of this subject was given. A mileage subsidy of 5p per mile is to be given to all Link Schemes and the Treasurer has set up a system to claim this on a regular basis.

#### Item 8 Drivers' declarations

The Chairman felt that this had become too automated. He recommended that consideration to this issue should be raised at the next meeting. As a criteria we could photocopy drivers' documents on a regular basis.

#### Item 9 Blue badges

Organisations (as distinct from individuals) will no longer be able to use these.

#### Item 10 Co-ordinator's report

This was included under Item 4.

#### Item 11 Annual return to Charity Commission

The Chairman has done this. The Commission does not require the report and accounts. They must, however, be made public and thus will be entered on the website.

#### Item 12 Post of Chairman and Vice-chairman

The Chairman gave notice to stand down effective from 29 August 2010. He will not be applying for CRB renewal. A discussion was held on the necessity to find a Vice-chairman or Acting Chairman in the very near future. The Chairman will distribute to members his list of duties.

#### Item 13 Post of event organiser including Wilton market

There was considerable dialogue on this subject. Angela felt she could deal with this topic with, as necessary, help from the committee.

#### Item 14 Newsletter

This item was not discussed.

#### Item 15 CRB and ISA issues

We had a slightly unusual response from Wiltshire Council regarding one volunteer but this has now been cleared. The person is to be used in a non-driving capacity. Renewal applications for all volunteers will shortly become due.

#### Item 16 AOB

None was raised.

#### Item 17 Date of next meeting

This is to be 14 July 2010.