

WILTON & DISTRICT LINK SCHEME

Minutes of the Management Committee meeting on the 14 October 2009

Those present

Peter Batt – Chairman
David Barnes - Treasurer
Peter Wilkinson – Secretary
Angela Marsh – Co-ordinator
Jennie Jones
Elizabeth Andrews

Item 1 Apologies

These were received from Rene Towler and Sue Jiggins.

Item 2 Minutes of meeting held on 15 July 2009

These were accepted as read.

Item 3 Actions arising from meeting at item 2 not covered elsewhere

Kathleen Burke had not been approached. It was felt she is unlikely to continue as a volunteer. The web site had been kept up to date by the Chairman. The Community Transport Scheme meeting was cancelled.

Item 4 Chairman's report

The Chairman had little to report. There had been no Chairpersons meeting since our last committee meeting. The next Chairpersons meeting is in November. The Chairman touched upon the volunteers get-together (including mention of the swine flu project).
A newsletter was issued on 30 July.

Item 5 Treasurer's report

The Treasurer handed round copies of the interim accounts to September 2009 and drew attention to the clients donations still exceeding drivers reimbursements. A donation of £500 had been received from a grateful client. It is hoped that drivers claim forms will be submitted more frequently in future so that cash flow can be more accurately recorded. At the end of the year the Treasurer will write to all drivers requesting claim forms to the end of December. The Community Grant and the question of adequate reserves were discussed at some length.

Item 6 Co-ordinator's report

The Co-ordinator handed round copies of the situation to date and mentioned a number of issues. It was decided that the co-ordinators' private telephone numbers would not be given to volunteers but that they would continue to be given the clients' telephone number in case of a last minute emergency (subject to the clients agreeing to this). It was also decided that volunteers would be asked to report to the co-ordinator if they were not going to be available for a week ahead to ease the task of the co-ordinator in finding suitable volunteers.
The co-ordinator stated that the number of tasks requested for July – September was 327 with 11 cancelled and 2 unfulfilled. The net tasks for the first 9 months was 898.

Item 7 Update on co-ordinators

There has been no change in the situation.

Item 8 Sage driving examination

The Secretary outlined the process of the scheme. It had already been drawn to drivers attention (in the Drivers Guidelines) that they would be expected to take the driving assessment when they reach the age of 80.

Item 9 Post of Chairman

Andy Gentle has shown an interest in the post of Vice-Chairman.

Item 10 Wilton Market

David has now obtained the relevant display boards. These will be comprehensive, including information about Wiltshire and Wilton Link schemes. The boards could also be used for such sites as coffee mornings, the Church Fete and the Wilton Carnival. The suitability of the content shown on the boards relating to Wilton Link was discussed.

Item 11 Clients outing

The Chairman thanked the Secretary on his efforts in succeeding to make the visit to Compton Abbas airfield an enjoyable time by all.

Item 12 Status of new volunteers

There has been little change. Nichola Plaisant has applied as a "caring" volunteer.

Item 13 Care

Certain aspects of this topic were discussed under item 6.

Item 14 CRB issues

Nichola Plaisant's details had still to be verified.

Item 15 Coffee meetings

The dates of the events were confirmed (Langford 17 October, Wilton 14 November).

Item 16 Statistics

The relevant details were given in item 6.

Item 17 AOB

None was raised. The venue for the next AGM was discussed.

Item 18 Date of next meeting

This was arranged for 27 January 2010.